

RULES FOR STUDENTS AND CHAPERONES ON THE UPPER LEVEL BIG TRIP

Many of these guidelines have been developed over 30 years of trips as ways to help a large group make the most of our great adventure. We expect everyone to embrace these and to represent Elizabeth Ann Clune Montessori School of Ithaca with a spirit of cooperation and inclusiveness.

1. Students and adults will support each other.
2. The ultimate responsibility for students and adults on the trip lies with the teachers who will make the final call on all decisions or situations that arise. We recognize that a chaperone may not always agree however we will expect your support.
3. Students must have adult supervision at all times. Students should never be left alone in hotel rooms, restaurants, stores, events or rest rooms.
4. Hats are to come off in buildings.
5. It is essential that everyone be ready with everything they need for the day at the specified meeting time and place. If we are late, we risk losing our tour and event reservations.
6. **Bus behavior:** On our buses, one person in a seat (seats are two across).
You must have your bottom in the seat and be facing forward.
Remain in your seat unless using the restroom or changing seats.
If requested, seatbelts must be worn.
No reaching, yelling or making faces out the windows of the bus which might distract other drivers.
Use appropriate indoor voices.
Students may not play games such as Would You Rather, Truth or Dare or similar challenge games.
Inappropriate behavior may result in being assigned a seat near a teacher.
7. Since this is a school event, all school policies and behavioral expectations remain in effect. Both students and adults are asked to refrain from gum and candy. Caffeine free soda will only be allowed at lunch or dinner with teacher permission. (Only one glass) Water will be the preferred beverage.
8. **Hotel behavior:** Students are to walk quietly through the lobby and corridors. No running!
Since there are many other guests, doors should be closed quietly.
Room noise should not be loud enough to disturb nearby rooms.
Since you are sharing the room with other people be respectful enough to leave the room in order at all times.
Students may only ride elevators accompanied by an adult.

Students and chaperones should not leave the hotel unless the head teacher knows.
Students should not use the swimming pool or workout rooms during the trip.
Because our families have many policies about television viewing, we will not turn on the TV's.
No movies, games, television shows. Not even the news which some families have objected to in the past.
Use the time in the rooms to read, relax, work on the group project and get better acquainted.

9. Unless a student has a self-carry order from his/her doctor, all medicines (prescription and over the counter) must be given to the head teacher who will distribute them to students at the appropriate times. Chaperones should never give any meds to a student other than their own child.

10. Parents who are chaperoning are asked to treat all children the same. Please no special treats for your own child. Also don't set higher expectations for your child than you have for others. This may be difficult at times but it will only lead to resentment toward you and your child. At this age, fairness often means equal and feelings can be easily hurt.

11. If the head teacher feels that a student's or adult's behavior is dangerous, illegal or highly inappropriate, that individual may be asked to leave the group. A student's parents will be called and asked to come and get them immediately.

12. Cell phones, computers and technology: Students may not bring any of these devices on the trip. Adults are asked to set good role models for our students. Cell phones must be silenced during programs. If you need to take a call from work or home, please give your students to another adult and excuse yourself for the short contact. Please refrain from using cell phones on the bus. We encourage the students to converse with each other and this is a good time to connect with other adults on the bus. If you need to use your computer for checking emails, please also do that when not in our group time. If you need to spend some time working, we understand and just ask you to be thoughtful about the use of technology. Students should not be given access to adult's cell phones or computers. (Your child should do so only to check in with a parent at home.)

13. To our chaperones: Thanks you for your time and talents. Without your generosity this trip would not be possible!

WHAT AN AMAZING OPPORTUNITY FOR LEARNING, FUN AND EVEN ADVENTURE!

Terry